



Quick Guide to COVID-19 Procedures for Playgroup

Playgroup participants should go directly to the playgroup room on arrival and stay there until the end of their session, except for visits to the toilet.

The playgroup leader will meet them in the playgroup room. If participants arrive early, they should wait outside until the scheduled start time to allow time for room sanitising and set up.

Playgroup leaders should be in the playgroup rooms at least five minutes before the session start time.

Playgroup participants should enter and leave the building by the external door at the foot of the stairs (see map)

Pushchairs etc. may be left near the foot of the stairs. Care should be taken that they don't cause an obstruction.

Playgroup participants should sign the register on arrival

A record of attendance is needed to identify people potentially affected if there is a Covid case.

Playgroup participants should sanitise their and their children's hands on entry to the playgroup and on returning from the toilet

Hand sanitisers, tissues, wipes and a bin bag will be provided in the room

If playgroup participants need to use the toilet they should go directly there and back.

Participants will be issued with badges by the playgroup leader to show they are allowed in the school building on the path to the toilet

Playgroup leaders should sanitise all play materials before and after each session.

Playgroup leaders should open windows at the start of the session and leave the door open to allow effective ventilation

The main mode of transmission of Covid-19 is via droplets or aerosols in the air rather than by contact with contaminated surfaces. Ensuring good ventilation is an important way of reducing transmission.

Playgroup leaders should clean surfaces and key contact points between the Cantonese and Mandarin playgroup sessions

Playgroup leaders and parents who attend the sessions should take lateral flow tests prior to each session. Lateral flow test kits for home use can be obtained free of charge from any pharmacist.

Ideally these test should be taken the day before a school day, but this may be adjusted if tests are being taken for other reasons e.g. at work. If anyone has not had a test within the previous five days, they should contact the school management who will provide them with test materials. They should wait for the test result before returning to the playgroup, or returning home if the test is positive.

If a student, member of staff or volunteer or playgroup participant is ill, they should not come to school/playgroup. If they fall ill at school/playgroup they should return home immediately.

If there is a potential Covid-19 case, they/their parents should follow Government Guidance for households with possible or confirmed COVID-19.

Get tested, ill person self-isolates for 10 days, rest of household isolates for 10 days from when the person first got ill unless they are fully vaccinated or under 18yrs 6months old