



和景華人聯誼會 CHINESE ASSOCIATION OF WOKING

和景中文學校 WOKING CHINESE SCHOOL

Quick Guide to COVID-19 Procedures for Playgroup

General

Playgroup leaders and parents should wear facemasks in communal areas of the school buildings (e.g. canteen, corridors, toilets).

Playgroup leaders and parents who attend the sessions should take lateral flow tests prior to each session. Lateral flow test kits for home use can be obtained free of charge from any pharmacist.

Ideally these test should be taken the day before a Chinese school day, but must be within the previous five days.

Arrival and Departure

Playgroup participants should go directly to the playgroup room on arrival and stay there until the end of their session, except for visits to the toilet.

The playgroup leader will meet them in the playgroup room. If participants arrive early, they should wait outside until the scheduled start time to allow time for room sanitising and set up.

If playgroup participants need to use the toilet they should go directly there and back.

Participants will be issued with badges by the playgroup leader to show they are allowed in the school building on the path to the toilet

Playgroup leaders should be in the playgroup rooms at least five minutes before the session start time.

Playgroup participants should enter and leave the building by the external door at the foot of the stairs (see map). Pushchairs etc. may be left near the foot of the stairs. Care should be taken that they don't cause an obstruction.

Playgroup participants should sign the register on arrival

A record of attendance is needed to identify people potentially affected if there is a Covid case.

Playgroup procedures

Playgroup participants should sanitise their and their children's hands on entry to the playgroup and on returning from the toilet

Hand sanitisers, tissues, wipes and a bin bag will be provided in the room

Playgroup leaders should sanitise all play materials before and after each session.

Playgroup leaders should open windows at the start of the session and leave the door open to allow effective ventilation. The windows should be closed after the last session.

The main mode of transmission of Covid-19 is via droplets or aerosols in the air rather than by contact with contaminated surfaces. Ensuring good ventilation is an important way of reducing transmission.

Playgroup leaders should clean surfaces and key contact points between the Cantonese and Mandarin playgroup sessions

Potential Covid Infection

If a student, member of staff or volunteer or playgroup participant is ill, they should not come to school/playgroup. If they fall ill at school/playgroup they should return home immediately.

If a parent or child tests positive for Covid-19 within 3 days of attending Playgroup, the Playgroup leader should be informed. The Playgroup leader should inform the other participants so that they can take a lateral flow test before returning to school.

If there is a potential Covid-19 case, they/their parents should follow Government Guidance for households with possible or confirmed COVID-19.

The person with suspected Covid-9 should take a lateral flow test. If the test is positive they should self-isolate for up to 10 days. They can stop self-isolating from day 6 provided they do not have a temperature and have negative results from two lateral flow test taken one day apart.

Other members of the household who are fully vaccinated or under 18 years and 6 months need not self-isolate but are strongly advised to take daily lateral flow tests for 7 days. If any test is positive then they should self-isolate as above.

Members of the household who are over 18 years and 6 months and are not fully vaccinated are legally required to stay at home and self-isolate for 10 days from the day the first person in the household had symptoms.